

2025 – 2026
Parent and Family Engagement Plan

_____Pineview Elementary School_____

Meeting Date:	Approval Date:	Mid-Year Review:	End-of Year Review:

2025 – 2026 Parent and Family Engagement Plan

School Name	Pineview Elementary School
LEA	Leon County Schools

I, Carmen Conner, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA; as amended by ESSA.
- Involve parents/families of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school parent and family engagement plan, distribute it to parents of participating children, and make available the parent involvement plan to the local community.
- Involve parents and family members in an organized, ongoing, and timely way, in the planning and review, of the school parent and family engagement plan.
- Use the findings of the parent and family engagement policy to review and design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement plan.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan to the local educational agency.
- Provide to each parent an individualized student report about the performance of their child (ren) on the state assessment in ELA, Math and Science.
- Provide each parent timely notice when their child has been assigned or been taught for (4) four or more consecutive weeks by a teacher who has not completed the criteria for state certification.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal

Date Signed

Mission Statement

Parent and Family Engagement: Mission Statement (Optional)

Response:

Our goal is to foster an environment that is conducive to building meaningful relationships that are constructed on a foundation that is focused on the impact of students and their learning.

Engagement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used [Sections 1116].

Response:

The faculty and staff will host consistent meetings, workshops, and special events for both parents and students. Parents will be notified of the events via Remind, social media, and with a hard copy flyer.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I- Part C, Title II, Title III, Title IV, and Title V [Section 1116].

Count	Program	Coordination
1	Title I	Special programming will be budgeted to host parent, student, and family events outside of the school day.
2	Title II	Literacy Professional Development will be planned for teachers (PreK-5 th).
3	Title IX	Title IX funding will serve students that are in our FIT program.
4	Title III - ESOL	Title III – ESOL will serve our non-English speaking students
5		

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116]. ***Include translated version of all documents.***

Steps	Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
A	Determine date for Annual Title I Meeting	Administration	August/ September 2025	
B	Prepare presentation, handouts, and agenda	Administration	August/ September 2025	Copy of: presentation, handout, agenda
C	Create notification informing families of the meeting (include translated versions)	Administration	August/ September 2025	Copy of: notification
D	Create sign-in sheet "Annual Title I Meeting" (include school name; date; location; time; parent/guardian's name; student name(s); phone number; email address; and role) and create evaluation	Administration	August/ September 2025	Copy of: sign in sheets, survey results
E	Distribute initial meeting notifications at least three (3) weeks prior to the meeting date	Administration Media Specialist Tech Con	At least three (3) weeks prior to the meeting	Copy of: notification, survey results
F	Distribute notices via various platform i.e. website; social media; marquee; Parent Portal; Remind, student agenda book	Administration Media Specialist Tech Con Teachers	One (1) week prior to the meeting	Copy of: notification, survey results
G	Conduct meeting and record minutes	Administration	August/ September 2025	Copy of: sign in sheets, agenda, minutes, survey results
H	Provide opportunities for feedback	Administration	August/ September 2025	Copy of: Parent Feedback forms, survey results
I	Complete and upload required documentation for compliance to SharePoint folder	Parent Liaison Compliance Contact	By September 30, 2025	Copy of: notification, agenda, minutes, sign in sheets, presentation, handout, survey results

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and how will the school provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [Section 1116].

Response:

In addition to hosting in-person meetings, we will also provide parents with the opportunity to meet virtually via ZOOM, or Teams. Also, teachers can provide flexible scheduling for grade level activities to accommodate parents with children in multiple grade levels.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116].

Family Capacity Building: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
SAC Meeting & Annual Title I Meeting	Administration	To inform and to help families understand school procedures, the purpose of Title I programs, how Title I funds support the school, and ways to support academic achievement	By September 30th	<ul style="list-style-type: none">• Survey results• Attendance log• Agenda• Notification of Meeting
Quarterly Literacy Events	Literacy Coach	Increase knowledge of student and parent expectations for all subject areas	Quarterly	<ul style="list-style-type: none">• Agenda• Notification of Meeting
Semester Game Nights	Administration	Increase knowledge of student and parent expectations for all subject areas	Once per semester	<ul style="list-style-type: none">• Agenda• Notification of Meeting

Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contribution of parents/families. Describe how the school will reach out, communicate with and work with parents/families as equal partners. As well as implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116].

Staff Capacity Building: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Quarterly Teaming Planning	Administration, Instructional Coaches, Teachers	Teachers will utilize data from assessments to prioritize student groupings, to inform instruction, and to communicate more effectively with parents	Once each nine weeks	<ul style="list-style-type: none">• Progress monitoring assessment results• Benchmark assessment results
Collaborative Planning	Administration, Instructional Coaches, Teachers	Teachers will utilize data from assessments to prioritize student groupings, to inform instruction, and to communicate more effectively with parents	On-going	<ul style="list-style-type: none">• Progress monitoring assessment results• Benchmark assessment results• School Climate Survey

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [ESEA Section 1116].

Response:

Our Parent Center will maintain consistent daily hours for parents to make good use of the provided resources (practice materials for reading and math, self-serve pantry, laundry services, etc.) The resources will be publicized via Remind, Car pick-up, social media, and hard copy.

Communication

Describe how the school will provide the following under [ESEA Section 1116].

- Provide a description of how parents/families will be given timely information about the Title I programs.
- Describe and explain the curriculum at the school, the forms of academic assessment used to measure student progress and the achievement level standards the students will obtain.
- If requested by parents, how will the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- Methods the school will use to submit parents/families' comments if the school-wide program plan is not satisfactory to the parents of participating children, that will be made available to the local education agency [ESEA Section 1116].

Response:

Our goal is to keep parents abreast of all school-wide activities by using all of our available communication avenues: Remind, car pick-up slide show, flyers, newsletters, social media, etc. The aforementioned communication methods will be disseminated two (2) weeks prior to the event with continued exposure until the day of the event. For ELA instruction, we will be using SAVAAS Reading for our core instruction and Go Math for our core math instruction. In addition to the assessment tools that accompany both series, we will also use STAR Reading and math to measure our students' growth in the two (2) areas. In addition to our scheduled meetings, we have an open-door policy and parents are always welcome to request a teacher-parent conference. Parents should request meetings at least 24-48 hours in advance.

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families and how the school plans to share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format and in languages that the parents/families can understand.

Response:

Our goal is to keep parents abreast of all school-wide activities by using all of our available communication avenues: Remind, car pick-up slide show, flyers, newsletters, social media, and other platforms. These publications will also come printed in Spanish.

Discretionary Activities (Optional)

The Parent and Family Engagement Plan includes the following discretionary activities that the District, in consultation with parents, chose to undertake to build parents' and families' capacity for engagement in the school and school system to support their children's academic achievement.

Count	Content/Type of Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline
1	Student Led Conferences	Hosted meetings (2 times per year) As the teacher	Admin/ Teachers	Parents will be made aware of student and parent expectations	Oct. 2025 & April 2026

		facilitates the group, students will walk their parents through a notebook detailing their growth through various points of the year.			
2	Literacy Nights	Hosted quarterly meetings The Literacy Committee will host four themed events related to literacy.	Reading Coach & committee	Parents will be made aware of the importance of literacy learning	Quarterly
3	Family Game Night (ELA & Math related)	Hosted quarterly gatherings The Admin team will host themed game events, with planned vignettes detailing how parents might engage with students and provide strategies to support their learning at home.	Admin	Parents will be made aware of the student and parent expectations that impact student learning.	Once a semester
4					

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
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Language	Translate school communications: flyers, emails, etc.; provide translators during parent and family engagement events, and as requested	(Spanish speaking SLP)	On-going
Communication	Post flyers on school website; share notifications via Parent Portal, Remind, etc.; promote events	Administrators, Tech Cons, Teachers	On-going
Meeting Attendance	Integrate meetings and/or trainings with an event that features student performance or participation	Administration, Teachers, Sports/Club Sponsors	On-going
Working around family schedules before and after school	Providing flexible opportunities (in-person & virtually)	Administration & Teachers	On-going

Provide a description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency and parents/families of migratory children)? [Section 1116].

Response:

As a school, we will notify parents and guardians in multiple ways at least two weeks in advance. These notices will include hardcopies and signage in multiple languages, Remind messages, marquee displays, and social media outlets.

Evaluation of the Previous School Year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. **Include participation data on the Title I annual meeting.**

Count	Content and Activity Type	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting		75%	To inform and to help families understand school procedures, the purpose of Title I programs, how Title I funds support the school, and ways to support academic achievement
2	Student Orientation	1	95%	-Students and parents will develop an understanding of expectations for the school year
3	Open House	1	25-35%	Students and parents will develop an understanding of expectations for the school year
4				

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

Count	Content and Activity Type	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I PFE Training			Staff will be equipped with strategies designed to foster, strengthen, and improve communication with families.
2	Early Literacy Training	2	Primary Teachers	-increased knowledge of phonological awareness and phonics skills
3	FCRR small group Learning	4	All teachers	-increase teacher knowledge of using data to drive student instruction
4	Collaborative planning	weekly	All teachers	increase teacher knowledge of using data to drive student instruction

Evidence of Input from Parents/family members

Evidence of parent input in the development of the plan. (SAC agenda, sign in sheets, minutes and other documents with parent input).

Submit Parent and Family Engagement Plan with principal signature.

Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Submit Parent-School Compact with principal signature.

Evidence of Parents/family members in development of Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the

entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Evidence of parent input in the development of the compact.



2054-2026 SCHOOL-PARENT-STUDENT COMPACT

The Pineview Elementary, students and parents agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards.

School Responsibilities

Pineview, Name Staff will:

1. Provide high-quality curriculum and instruction with a supportive and effective learning environment that supports children in meeting the State's student academic achievement standards.
2. Provide parents with frequent reports on their children's academic and behavioral progress. In each classroom, we will provide progress reports through Parent/Teacher conferences, samples of student work, and updates on reading, writing and math assessments. We will initiate parent contact at the first signs of a pattern of behavior that interferes with student learning.
3. Set high expects for staff, students and parents by ensuring challenging curriculum, implementing programs targed at increasing student achievement and committing to recruiting, retaining and training qualified staff. Also, highlight/prepare ways that the parent can advance the learning environment at home.
4. Provide parents opportunities to volunteer and participate in their child's class, and to observe activities, as defined by grade level teams.
5. Provide parents reasonable access to staff.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- I. Establish routines to support my child's success in school:
 - a. appropriate bedtime
 - b. monitor attendance
 - c. homework & reading
 - d. nutrition
 - e. grooming & hygiene
- II. Communicate the significance of success in school & its relationship with success in life.
- III. Provide volunteer time to the school during the school year.
- IV. Ensure that my child attends school on a regular basis and arrives at school on time.
- V. Make sure that my child's homework is completed and returned to school on time.
- VI. Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or district by my child or by mail and responding as appropriate.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

1. Attend school regularly and arrive at school on time.
2. Complete all daily homework and return it to school on time.
3. Be responsible for giving my family members all information sent home from school.
4. Consistently plan a portion of every day for an uninterrupted reading time.
5. Follow the School Code of Conduct

Parent(s): _____

Date: _____

Student Name: _____

Date: _____

Principal Signature: Armer Conner

Date: 8/28/25

